CM/ECF	Chapter
User's Guide **Part 1** US Bankruptcy Court, Southern District of Iowa	**Training**
	Section
	On-Line Tutorials

A CM/ECF on-line tutorial is available on our court's website at www.iasb.uscourts.gov. Go to Electronic Filing, CM/ECF, Training, Training Tutorials. The tutorial provides step-by-step instructions for each module in CM/ECF.

If you are new to CM/ECF review the modules in the following sequence:

1. Windows File Management - 1
2. Windows File Management - 2
3. Converting Documents to PDF
4. Setting Up Automatic E-Mail Notification

5. Introduction to CM/ECF
6. Logging into CM/ECF

7. Bankruptcy Case Opening
8. Uploading a Creditor Matrix

9. Adversary Case Opening
10. Filing an Answer

11. Filing a Motion
12. Filing an Objection to Motion

13. Filing Proofs of Claim

14. Queries
15. Reports

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